

Grand Council Positions

Qualifications and Duties for the Members of the Grand Council

Below are the qualifications for directors serving on the Grand Council as stated in the Constitution of Tau Epsilon Phi found in Article V:

Section 5.04 - Qualifications of Directors. Directors must be alumni members in good standing with the Fraternity and must be over the age of 18, except that any Honorary Member shall be automatically eligible. In addition, Directors must satisfy the minimum requirements for good standing as specified in the *Constitution and National Bylaws of Tau Epsilon Phi Fraternity*.

In order to be eligible to serve on the Grand Council, all members of the Grand Council shall be a member of the National Chapter. The member must also be in good financial standing with the National Fraternity having paid their annual National Chapter dues as defined in Article III, Section 3.01(b) of the National Bylaws. Those members who are life members of the National Chapter shall be deemed to have satisfied this requirement without further payment.

The following are the qualifications for officers serving on the Grand Council as stated in the Constitution of Tau Epsilon Phi as found in Article VI:

Section 6.05 - International Consul. The International Consul shall be the chief executive officer of the Fraternity, and shall exercise general supervision and control over all activities of the Fraternity. The International Consul shall have been a member of the Fraternity for at least ten (10) years and shall have served at least two (2) years as a duly elected member of the Grand Council. The International Consul:

- a. Shall preside at all meetings of the Grand Council and shall have a vote on all questions;
- b. May sign, with the Tribune or other officer duly authorized by the Grand Council, any deeds, mortgages, bonds, contracts, or other instruments the execution of which has been authorized by the Grand Council, except in cases where the signing and execution of such instruments has been expressly delegated by the Grand Council, by the Constitution, or National Bylaws, to some other officer or agent of the Fraternity by law; and
- c. The International Consul shall perform all duties generally incidental to the office of Chairman of the Board, President, and Chief Executive Officer, and such other duties as may from time to time be assigned to him by the Grand Council.

Section 6.06 - International First and Second Vice Consuls. The International First and Second Vice Consuls shall have been a member of the Fraternity for at least ten (10) years. In the absence of any other officer or in the event of any other officer's inability or refusal to act, the International First Vice Consul, shall perform the duties of that officer, and when so acting, shall have all the powers of, and be subject to all the restrictions upon, the officer so absent. The International Vice Consuls shall perform all duties generally incidental to the office of vice president and such other duties as may from time to time be assigned to the vice president by the International Consul or by the Grand Council.

- a. The International Vice Consuls shall be elected separately for each position.

Section 6.07 – International Vice Consul for Undergraduate Affairs. The International Vice Consul for Undergraduate Affairs shall be an alumnus in good standing who has graduated from an undergraduate chapter within the past three (3) years at the time of his election or appointment. The International Vice Consul for Undergraduate Affairs will serve as the Chairman of the Permanent Standing Undergraduate Advisory Committee. The Vice Consul for Undergraduate Affairs shall serve as the Undergraduate representation and perspective on the Grand Council and shall perform all other duties as assigned by the International Consul or by the Grand Council.

Section 6.08 - International Quaestor. The International Quaestor shall have been a member of the Fraternity for at least ten (10) years. The International Quaestor shall be the chief financial officer of the Fraternity, shall keep the financial records of the Fraternity and shall make reports, to the Grand Council, at least once each calendar year, on the finances of the Fraternity. The International Quaestor shall perform all duties generally incidental to the office of treasurer, including making a regular financial report to the Grand Council, and such other duties as may from time-to-time be assigned to the treasurer by the International Consul or by the Grand Council.

- a. If so required by the Grand Council, the International Quaestor shall give a bond for the faithful discharge of the International Quaestor's duties in such sum and with such surety or sureties as the Grand Council may deem appropriate;
- b. Have charge and custody of, and be responsible for, all funds and securities of the Fraternity;
- c. Receive and give receipts for moneys due and payable to the Fraternity from any source and deposit all such moneys in the name of the Fraternity in such banks, trust companies, or other depositories as shall be selected by the Grand Council.

Section 6.09 - International Tribune. The International Tribune shall have been a member of the Fraternity for at least ten (10) years. The International Tribune shall perform all duties generally incidental to the office of secretary and such other duties as may from time to time be assigned to the secretary by the International Consul or by the Grand Council. In addition, the International Tribune shall:

- a. Keep the minutes of meetings of the Grand Council, and minutes of meetings of any committee of the Grand Council thereof, in an acceptable format provided for that purpose;
- b. See that all notices are duly given in accordance with The Constitution and National Bylaws of Tau Epsilon Phi or as required by law;
- c. Be custodian of the corporate records and of the seal of the Fraternity;
- d. Keep a membership book containing the names, addresses, and e-mail addresses of all Members, and with respect to any membership which has been terminated, record that fact together with the date of termination;
- e. Exhibit to any Member, or to any person or agency authorized by law to inspect them, at all reasonable times and on demand, the Constitution, National Bylaws, the Certificate of Incorporation, the membership book, the minutes of any meeting, and the other records of the Fraternity.